

To be completed and returned in BLOCK CAPITALS to the Registrar when applying for consideration for entry.

Application Form

Child's Surname _____

Child's Forename(s) _____

Child's Preferred Name _____

Child's Date of Birth _____

Child's Nationality _____

Child's Religion _____

Child's Address _____

Proposed Term and Year of Entry _____



Have you registered your child's name at any other school/s and if so, which?

Parent/Guardian (Parental responsibility) 1

Title _____ Forename _____

Surname _____

Relationship to Child _____

Occupation _____

Address (if different to child) _____

Home Telephone No _____

Mobile Telephone No _____

Email Address _____

Parent/Guardian (Parental responsibility) 2

Title _____ Forename _____

Surname _____

Relationship to Child _____

Occupation _____

Address (if different to child) _____

Home Telephone No _____

Mobile Telephone No _____

Email Address _____

Please mention the names of any other members of the family attending the School or registered for entry; or any other connection with the School.

Please say how you first heard of the School:

- ☐ Local reputation ☐ School website ☐ Advertisement (please specify i.e. billboard/newspaper/magazine/flyer)
- ☐ Present school ☐ Other website or social media (please specify)
- ☐ Recommendation ☐ Other (please specify)

Child's Current School

Address _____

Name of Headteacher _____ Current School Email Address _____

Date of Entry _____ Current Year Group _____

Scholarships and Bursaries (available for entry into Year 7 and Year 12)

Scholarships and bursaries should be applied for at the same time as completing this application form.

Our Scholarship Booklet can be downloaded on our website and bursary application forms can be obtained from the Registrar.

Please give an outline of your child's hobbies or interests:

Does your child have any medical conditions (including allergies and disabilities)? ☐ Yes ☐ No

Please provide the information separately on the 'Confidential information form'.

This information will assist us with making any special arrangements which are required for visits and/or entrance assessments.

Does your child receive any Learning Support at his/her current school? ☐ Yes ☐ No

Please provide copies of any Educational Psychologist or Specialist Teacher Reports.

You can also share on the 'Confidential information form' which follows.

Early registration is recommended. Offers of places are subject to availability and the admission requirements of the School at the time offers are made. A copy of the current edition of the Standard Terms and Conditions will be supplied on request.

Declaration

We request that the above-named child is registered as a prospective pupil.

We confirm that we have made a BACS payment of £100 (details below). We understand that the standard terms and conditions of the School will undergo reasonable changes from time to time as circumstances require and will apply in all our dealings with the School. We understand also that the School (through the Headteacher, as the person responsible) may obtain, process and hold personal information about our child, including sensitive information such as medical details and we consent to this for the purpose of assessment and, if a place is later offered, in order to safeguard and promote the welfare of the child.

First signature: _____

Name in full: _____

Date: _____

Second signature: _____

Name in full: _____

Date: _____

Please return the completed form to: Registrar, The Kingsley School, via email admissions@kingsleyschool.co.uk

Enclosures with completed application form:

- ☐ Registration fee of £100 (payable by BACS – account details below)
- ☐ Copy of applicant's full birth certificate and passport or visa status
(immigration information if applicable)

- ☐ Educational psychologists report (if applicable)
- ☐ Copy of applicants most recent school report

Confidential Information Form

All information received in this form will be treated in confidence.

Child's full name

Name of first signatory (as appears on the registration form)

Name of second signatory (as appears on the registration form)

Please disclose, below, any medical condition, health problem or allergy affecting your child. If applicable to your child, it will also help us plan for their arrival, if you can let us know of any:

Learning difficulty:

Special educational need:

Disability:

Behavioural, emotional and/or social difficulty:

The information provided in this form will enable the School to consider any adjustments that it may need to make to assist your child to partake in the School's Admissions Procedure or when she enters the School. Please indicate which, if any above, and then provide us with as much detail as possible in the space below. Where possible, please provide any relevant documentation such as medical reports, assessments, educational psychologist's reports, etc.

Prior to the commencement of the Admissions Process, we will contact you about any special arrangements your child may require.

The information requested on this form is needed because the School has contractual and statutory duties towards your child. For more information about how the School will use your information, and your child's information, please see our Pupil Privacy Notice and our Parent Privacy Notice. Both of these documents are provided with the letter of offer and published on the School's website: www.thekingsleyschool.co.uk/policies
